

ANNEX 3: APPLICATION FOR OCCUPANCY CERTIFICATE

To

The Chairperson,
Bumthang Municipality
Bumthang

Sir,

I hereby certify that the addition/ alteration/ construction of building on Plot/Thram
No.on.....Lam in.....town has been
completed on, according to the approved building plan/ drawings, vide
permit no. dated.....

The work has been completed to our best satisfaction. Workmanship and all the materials
(type and grade) have been used strictly in accordance with the approved documents/
drawings and relevant standards, codes of practice and specifications. Provisions of the
BDCR 2017 and BBR 2002, conditions or orders issued thereunder have not been
transgressed/ violated in the course of the work.

The building is fit for use for which it has been added /altered/ constructed. The necessary
'Occupancy Certificate' may be issued.

Signature of the Owner:

Name & Address:.....

Telephone No. (residence):

Telephone No. (office):

Fax No.:

E-mail address:

Dated: