

**ROYAL GOVERNMENT OF BHUTAN**  
**MINISTRY OF AGRICULTURE**  
**APPLICATION FORM FOR EXCHANGE OF RURAL REGISTERED LAND**  
**WITH GRF LAND**  
**(To be filled up by the Applicant)**

**The Chairperson,**  
**Land Lease Committee,**  
**Dungkhag:.....**  
**Dzongkhag:.....**

**Sub: Exchange of rural registered land with GRF land**

1. Details of Applicant:

For Individual/Family	For Organization/Institution/Community Group
a) Name:.....	a) Organization/Dept./Agency/Community name:.....
b) Identity card No:.....	.....
c) House No:.....	.....
d) Resident household size:.....	.....
e) Thram No:.....	b) Post Box.....
f) Chiwog:.....	c) Address:.....
g) Village:.....	.....
h) Gewog:.....	.....
i) Dungkhag/Dzongkhag:.....	d) Contact Number:.....
j) Contact Number:.....	e) Fax Number:.....

2. Land ownership details of the applicant

Agriculture Land Category	Thram No	Acreage	Land Use status
Chhuzhing			
Kamzhing			
Cash Crop land	Apple		
	Orange		
	Cardamom		
	Other cash cop land		
Residential			
Industrial land			
Commercial			
Recreational			
Institutional			
Others			
Total			

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## 3. Details of registered land proposed for exchange

- 3.1 Name of the land/plot :  
 3.2 Plot number :  
 3.3 Area recorded in Thram (ac) :  
 3.4 Present land use :  
 3.5 Registered land category :  
 3.6 Location :  
 3.7 Monetary Market value of land :

## 4. Reasons for proposing for land exchange (tick)

4.1	Is the land very steep?	
4.2	Is the land susceptible to soil erosion/landslides/flood/other forms of degradation?	
4.3	Is the land more than an hour walk by foot from the nearest highway?	
4.4	Is the land more than an hour walk by foot from the nearest settlement?	
4.5	Is the land already carrying healthy stands of trees?	
4.6	Is the land is surrounded by forest?	
4.7	Will the continuation of cultivation in the land pause threat to forest and wildlife through the use of fire and /or chemicals?	
4.8	Is the land isolated and susceptible to depredation of crops by wild life?	
4.9	Is the land required by the government for national priorities?	
4.10	Is the land affected by any other natural calamities?	

## 5. Details of the proposed land from GRF

- a. Purpose :  
 b. Location/name of the land :  
 c. Area of the land requested:  
 d. Name of the village :  
 e. Name of the Geog :  
 f. Name of the Dungkhag :  
 g. Name of the Dzongkhag :  
 h. Sketch map :

Signature of Applicant: ..... Date: .....

## 6. Views of the Gewog:

- a) Recommended for further assessment:  
 b) Not recommended for further assessment:  
 c) Reasons for the above recommendation:
- .....

Gup (Signature and Seal): .....Date:.....

**ROYAL GOVERNMENT OF BHUTAN**  
**MINISTRY OF AGRICULTURE**  
**PRELIMINARY ASSESSMENT FORM FOR EXCHANGE OF RURAL**  
**REGISTERED LAND WITH GRF LAND**  
**(To be filled up by the verification team)**

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## 1. Status of GRF Land Requested:

No.	Attributes	% of proposed GRF land area
1.1	Dense forest (Crown cover > 40%)	
1.2	Degraded forest (Crown cover < 10%)	
1.3	Land with profuse regeneration	
1.4	Barren land (No trees)	

## 2. Topography of GRF Land Requested:

No.	Slope	% of registered land area	% of proposed GRF land area
2.1	Very steep (above 60°)		
2.2	Steep slope (46° - 60°)		
2.3	Gentle slope (below 45°)		
2.4	Flat land (below 20°)		

## 3. Land capability assessment

## 3.1. Land Capability Assessment for registered land (please refer Guideline/Table 3.3)

Parameter	Field Data	Land Class	Decision Factor*	Remarks
Slope (degrees)				
Altitude (msal)				
Annual Rainfall (mm)				
Erodibility				
Soil Depth (cm)				
Surface Stoniness (%)				
Soil Texture				
Drainage				
Soil pH				

\* The Decision factor shall be determined by considering the worst parameter i.e by following the Principle of Limiting Factor.

**ROYAL GOVERNMENT OF BHUTAN**  
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**PRELIMINARY ASSESSMENT FORM FOR EXCHANGE OF RURAL**  
**REGISTERED LAND WITH GRF LAND**  
**(To be filled up by the verification team)**

3.2 Land Capability Assessment for GRF land (please refer Guideline/Table 3.3)

Parameter	Field Data	Land Class	Decision Factor*	Remarks
Slope (degrees)				
Altitude (msal)				
Annual Rainfall (mm)				
Erodibility				
Soil Depth (cm)				
Surface Stoniness (%)				
Soil Texture				
Drainage				
Soil pH				

\* The Decision factor shall be determined by considering the worst parameter i.e by following the Principle of Limiting Factor.

3.3 Guideline for Land capability assessment.

Land Class	Highly Suitable	Moderately Suitable	Marginally Suitable	Not Suitable
Slope (degrees)	<10	<20	≤30 for GRF ≤35 for RG	>30 for GRF >30 for RG
Altitude (masl)	≤2000	2001-2600	2601-3200	>3200 Any for RG
Annual Rainfall (mm)	>1200	1199-1000	999-7000	<700 Any for RG
Erodibility	None	Slight	Slight-Moderate	High, Severe
Soil Depth (cm)	≥100	≥75	≥50	<50 ≤40 for RG
Surface Stoniness (%)	≤5	≤10	≤30	≥30 ≥50 for RG
Soil Texture	ZiCl, SCL, CL,SL	L, SL, ZiL	LS, ZiC	S, C, Zi
Drainage	WD	MWD	ID, PD	XWD, PWL
Soil pH	6.6-7.5	4.6-6.5/7.6-8.5	Any	>8.5/<4.6

Note:

ZiCl=Silty Clay, SCL=Sandy Clay Loam; CL=Caly; SL=Sandy Loam; L=Loam; ZiL=Silty Loam;  
 LS=Loamy Sand; ZiC=Silty Clay; WD=Well Drained; MWD=Moderately Well Drained; ID=Imperfectly  
 Drained; PD=Poorly Drained; XWD=Excessively Well Drained; PWL=Permanently Waterlogged.  
 RG=Registered Land; GRF=Government Reserved Forest Land

**ROYAL GOVERNMENT OF BHUTAN**  
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**PRELIMINARY ASSESSMENT FORM FOR EXCHANGE OF RURAL**  
**REGISTERED LAND WITH GRF LAND**  
**(To be filled up by the verification team)**

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## 4. Land attributes assessment:

	Attributes	Registered land	Proposed GRF land
4.1	<b>Inside/Outside</b> Catchment area (tick)		
4.2	<b>Inside/Outside</b> core zone of any Protected Area (tick)		
4.3	Land surrounded by <b>pristine forest/settlement</b>		
4.4	Walking distance from the nearest highway (hrs)		
4.5	Walking distance from the nearest settlement (hrs)		
4.6	Will cultivation in the land pause threat to forest and wildlife through the use of fire and/or chemicals? (tick)		
4.7	Is the land isolated and susceptible to depredation of crops by wild life? (tick)		
4.8	Is the land required by the government for national priorities? (tick)		
4.9	Susceptible to landslides (tick)		
4.10	Susceptible to flood (m above river bed)		
4.11	Susceptible other forms of degradation (tick)		
4.12	Land adjacent to existing agriculture areas (tick)		
4.13	Potential for commercial agriculture		
4.14	Land capability assessment		
4.15	Land Valuation by PAVA		

**ROYAL GOVERNMENT OF BHUTAN**  
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**PRELIMINARY ASSESSMENT FORM FOR EXCHANGE OF RURAL**  
**REGISTERED LAND WITH GRF LAND**  
**(To be filled up by the verification team)**

5. Will use of the requested GRF land for the proposed purpose have any adverse implications on the surrounding environment based on community/stakeholder consultation and consent?

Issues	Impact	Clearance from concerned stakeholders (Tick if attached)	Reason (if no consent provided)

6. Presence of endangered/endemic flora and fauna in the requested GRF land

Species (list)	Likely impact on its habitat	Safeguards Recommended
Flora		
Fauna		

7. Sketch map attached: Yes/No

8. Recommendation of the team based on the above observation:

8.1 Recommended for submission to the Ministry of Agriculture:

8.2 Not recommended for submission to the Ministry of Agriculture:

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
PRELIMINARY ASSESSMENT FORM FOR EXCHANGE OF RURAL  
REGISTERED LAND WITH GRF LAND  
(To be filled up by the verification team)**

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9. Signature of Verification Team: Date: .....
1. Dzongkhag Forest Officer (Technical assistance sought from DFO/Park where relevant):
  2. Dzongkhag Land Record Officer:
  3. Dzongkha Environment Officer:
  4. Dzongkhag Livestock Officer:
  5. Dzongkhag Agriculture Officer:
  5. Concerned Gup:
  6. Area Tshogpa:
  7. Dzongkhag Finance Officer (after consultation with PAVA):
10. Verified by the Dungpa/Dzongdag: Initial/Seal .....
- Date:.....

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
APPLICATION FOR CONVERSION OF CHHUZHING TO OTHER LAND  
CATEGORIES**

**(Outside declared Thromde, Industrial and Protected agriculture areas and not for residential land under section 167 – 171 of the Land Act, 2007)**

To,  
The Dungkhag/Dzongkhag Administration  
-----Dungkhag/Dzongkhag

**Subject:        Conversion of Chhuzhing to other land use categories**

I, Mr/Mrs..... would like to request for conversion of the following Chhuzhing land to other land categories as proposed hereunder.

1. General Information of the applicant:

Name of the applicant        :  
Name of the Thram Owner:    :  
Village                                :  
Gewog                                 :  
Drungkhag/Dzongkhag        :

2. General Information of the land for conversion

Plot name of the Chhuzhing	Thram No.:	Plot No.	Sheet No. of the plot:	Area (acres)	Proposed land use.

3. Reasons for conversion (specify reasons):

Reasons	Problems
Irrigation	
Soil condition	
Environmental condition	
Any other reason	

**Signature of Applicant/Legal Stamp**

**Date**



**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
FIELD VERIFICATION FOR CONVERSION OF CHHUZHING TO OTHER  
LAND CATEGORIES**

**(Outside declared Thromde, Industrial and Protected agriculture areas and not for residential land under section 167 – 171 of the Land Act, 2007)**

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Ref.....

Date:.....

To  
The Director  
Department of Agriculture  
Ministry of Agriculture  
Thimphu

**Subject : Conversion of Chhuzhing to other land Categories**

Based on the application for conversion of Chhuzhing, the Local Authority constituted under the rules have conducted field verification of the proposed conversion and herein submits its recommendations and field verification report for further technical assessment by the Department for further assement and necessary approval or non-approval. A copy of the application for conversion from the applicant is also attached herewith.

1. Background of the applicant

Applicant's Name	:.....	Thram owner's Name	:.....
Plot Name	:.....	Plot No.	:.....
Village	:.....	Gewog	:.....
Dzongkha	:.....	Dzongkhag	:.....

2. Field Verification

Water availability		Soil conditions			Other conditions	
Source	Conveyance	Texture	Surface Stininess %	Depth (cm)	Land slide	Slumping

**Annex-LC 2**

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
FIELD VERIFICATION FOR CONVERSION OF CHHUZHING TO OTHER  
LAND CATEGORIES**

**(Outside declared Thromde, Industrial and Protected agriculture areas and not for residential land under section 167 – 171 of the Land Act, 2007)**

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3. Sketch map of the area proposed for conversion attached (tick).

4. View of the Dungkhag/Dzongkhag.

Recommendation (tick)	Reasons
Recommended	
Not recommended	

Signed by:

Gewog Agriculture Extension Staff	:	Gup	:
Dzongkhag Agriculture Officer	:	Dungpa/ Dzongdag	:

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
TECHNICAL ASSESSMENT FOR CONVERSION OF CHHUZHING TO  
OTHER LAND CATEGORIES**

**(Outside declared Thromde, Industrial and Protected agriculture areas and not for residential land under section 167 – 171 of the Land Act, 2007)**

1. Background of the applicant

Applicant's Name	:.....	Thram owner's Name	:.....
Village	:.....	Gewog:	:.....
Dzongkhag	:.....	Drungkhag:	:.....

2. Technical Assessment of Soil conditions

Technical Factors	Observations
Soil texture within the first 40 cm	:
Soil stoniness (%) for the first 40 cm	:
Soil depth (cm)	:
Limiting factors (e.g. compact/rocks/stones/gravels)	:
General conditions	:
<i>Soil Colour</i>	:
<i>Soil Structure</i>	:
<i>Soil Consistence</i>	:
<i>Soil Drainage</i>	:

3. Technical Assessment of Water Availability

Technical Factors	Observations
Adequacy of water at source	
Adequacy of water during the peak season	
State of the irrigation facility	
Comments from the others using same water source	

4. General Observations

Factors	Observations
Slope (deg.)	
Aspect	
Present land use	
Surrounding land use	
Risk of Landslides	
Impact of conversion on surrounding area	

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
TECHNICAL ASSESSMENT FOR CONVERSION OF CHHUZHING TO  
OTHER LAND CATEGORIES**

**(Outside declared Thromde, Industrial and Protected agriculture areas and not for residential land under section 167 – 171 of the Land Act, 2007)**

**5. Remarks of the Field Investigation Team (FIT)**

<b>No.</b>	<b>Technical Factors</b>	<b>FIT Remarks</b>
<b>1</b>	Assessment of Soil conditions	
<b>2</b>	Assessment of Water Availability	
<b>3</b>	Assessment of other Observations	

**6. Field Investigation Team members**

<b>FIT members</b>	<b>Name</b>	<b>Signature</b>
<b>1.</b> Gup		
<b>2.</b> Gewog Agriculture Extension Officer		
<b>3.</b> Dzongkhag Agriculture Officer		
<b>4.</b> Irrigation Engineer ED, DoA		
<b>5.</b> Land Management Officer, DoA		
<b>6.</b> Soil Surveyor, National Soils Services Centre		

**7. Recommendations of the Land Conversion Committee (LCC)**

<b>Recommendations</b>	<b>Reasons</b>
Recommended for approval	
Not recommended for approval	

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
TECHNICAL ASSESSMENT FOR CONVERSION OF CHHUZHING TO  
OTHER LAND CATEGORIES**

**(Outside declared Thromde, Industrial and Protected agriculture areas and not for residential land under section 167 – 171 of the Land Act, 2007)**

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8. Name and signature of LCC Members

<b>Members of LCC</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
1. Hon'ble Secretary, Chairperson			
2. Director, DoA			
3. Chief Planning Officer, PPD			
4. Chief Engineer E.D			
5. Land Management Officer, DoA			
6. Representative, National Soil Survey Center			

9. Final Approval

Based on the recommendation of the Land Conversion Committee, the wetland area .....ac., under Tham No..... of ..... Geog in ..... Dzongkhag is hereby **approved/not approved** for conversion to dry land.

**(MINISTER)**

Ministry of Agriculture

Date :

**ROYAL GOVERNMENT OF BHUTAN**  
**MINISTRY OF AGRICULTURE**  
**APPLICATION FORM TO LEASE GRF LAND FOR TSAMDROG/PASTURE**  
**DEVELOPMENT**  
**(To be filled up by the Applicant)**

**The Chairperson**  
**Dzongkhag Land Lease Committee**  
**Dzongkhag:.....**

**Sub: Lease of GRFL for Pasture/Tsamdrog development and management**

1. Details of Applicant:

For Individual/Family	For Organization/Institution/Community Group
k) Name:.....	f) Organization/Dept./Agency/Community name:.....
l) Identity card No:.....	.....
m) House No:.....	.....
n) Thram No:.....	.....
o) Chiwog:.....	g) Post Box.....
p) Village:.....	h) Address:.....
q) Gewog:.....	.....
r) Dungkhag:.....	.....
s) Dzongkhag:.....	i) Contact Number:.....
t) Contact Number:.....	j) Fax Number:.....
u) Livestock Statistics certification: Attached/not attached	k) Livestock Statistics certification: Attached/not attached

2. Information on past Tsamdrog rights(if any)

Type of right	Area	Thram record
Individual right holder		
Community right holder		

**ROYAL GOVERNMENT OF BHUTAN**  
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**APPLICATION FORM TO LEASE GRF LAND FOR TSAMDROG/PASTURE**  
**DEVELOPMENT**  
**(To be filled up by the Applicant)**

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## 3. Details of Land requested for lease:

Attributes	Details
Purpose	
Name of the land (if any)	
Area (acres)	
Reverted Tzamdrog/GRF	
Village	
Gewog	
Dungkhag	
Dzongkhag	

Signature of Applicant: ..... Date: .....

Verified by Gup .....Date:.....

Gewog.....

**ROYAL GOVERNMENT OF BHUTAN**  
**MINISTRY OF AGRICULTURE**  
**APPLICATION FORM TO LEASE GRF LAND FOR TSAMDROG/PASTURE**  
**DEVELOPMENT**  
**(To be filled up by the Applicant)**  
**LIVESTOCK STATISTICS OF THE APPLICANT**

This is to certify that Mr./Mrs./Organization/Dept./Agency/Community.....  
 .....of  
 .....Geog, under .....Dungkhag, .....  
 Dzongkhag owns the following types and number of livestock.

Details of livestock herd size

<b>Livestock Type</b>	<b>Cows</b>	<b>Calves</b>	<b>Bull</b>
Cattle			
Yak			
Buffalo			
Total			

<b>Livestock Type</b>	<b>Mare</b>	<b>Colt</b>	<b>Stallion</b>
Horse			
Mule			
Donkey			
Total			

<b>Livestock Type</b>	<b>Ewe/Doe</b>	<b>Lamb/Kid</b>	<b>Ram/Buck</b>
Sheep			
Goat			

The above information is certified based on verification by the undersigned as on the date signed.

**Date:**

**Date:**

**Name of the Geog Livestock  
Extension Officer:**

**Name of the Applicant:**

**Signature:**

**Signature:**

**Name of the Gup:**

**Seal & Signature:**

**Date:**



**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
PRELIMINARY ASSESSMENT FORM TO LEASE GRF LAND FOR  
TSAMDROG/PASTURE DEVELOPMENT  
(To be filled up by the verification team)**

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1. Status of GRF Land Requested:

No.	Attributes	% of total area proposed
1.1	Dense forest (Crown cover > 40%)	
1.2	Degraded forest (Crown cover < 10%)	
1.3	Land with profuse regeneration	
1.4	Barren land (No trees)	
1.5	Erosion prone with Very high intensity	
1.6	Erosion prone with Medium intensity	
1.7	Erosion prone with Low intensity	
1.8	Potential for improved fodder production	

2. Topography of GRF Land Requested:

No.	Slope	% of total area proposed
2.1	Very steep (above 60°)	
2.2	Steep slope (46° - 60°)	
2.3	Gentle slope (below 45°)	
2.4	Flat land (below 20°)	

3. Land attributes (Tick):

- 3.1 **Inside/Outside** Catchment area
- 3.2 **Inside/Outside** core zone of any Protected Area
- 3.3 Land surrounded by **pristine forest/settlement**/:
- 3.4 Within **600' up-hill/300' down-hill** of the National Highway (name): .....
- 3.5 Near **Monastery/Monuments** (Name):  
.....

4. Forest Clearance as per the Forest & Nature Conservation Act and Rules

- 4.1 The DFO/Park Manager as a member of the DLLC shall be responsible to process forest clearance.
- 4.2 Forest Clearance shall be accorded by the DFO or the Park Manager concerned as per the requirements of the F& NC Act and its Rules(amended).

5. Adequacy of the area for the applied purposes

5.1 Carrying Capacity

Type of livestock	Number of livestock	Altitude range of the land proposed	Carrying Capacity		Total area needed (acres)
			Improved pasture dev	Grazing (only for Yak & Sheep if applicable)	



**ROYAL GOVERNMENT OF BHUTAN**  
**MINISTRY OF AGRICULTURE**  
**PRELIMINARY ASSESSMENT FORM TO LEASE GRF LAND FOR**  
**TSAMDROG/PASTURE DEVELOPMENT**  
**(To be filled up by the verification team)**

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## 6.1 Presence of endangered/endemic flora and fauna

Species (list)	Likely impact on its habitat	Safeguards Recommended
Flora		
Fauna		

7. Sketch map attached: Yes/No

8. Recommendation of the team based on the above observation:

8.1 Recommendation for processing:

8.2 Not recommended for processing:

9. Signature of Dzongkhag Land Lease Committee (DLLC) or technical team assigned by DLLC: Date: .....

- a) Dzongdag of the Dzongkhag as the Chairperson.
- b) Dzongkhag Livestock officer.
- c) Divisional Forestry Officer/Park Manager of the area concerned as member secretary
- d) Dzongkhag Agriculture officer.
- e) Gup of the Gewog where the proposal for lease of land is situated.

10. Verified by the DLLC: Sig./Seal .....

Date:.....

**ROYAL GOVERNMENT OF BHUTAN**  
**MINISTRY OF AGRICULTURE**  
**PRELIMINARY ASSESSMENT REPORT TO LEASE GRF LAND FOR**  
**TSAMDROG/PASTURE DEVELOPMENT**  
**(To be filled by the Dzongkhag Administration)**

Reference No:.....

Date:.....

The Secretary,  
 Ministry of Agriculture,  
 Thimphu

Subject: Preliminary Assessment Report to Lease GRF Land for Tsamdrog/Pasture Development

The DLLC of ----- Dzongkhag hereby submits the attached application and preliminary assessment report to lease GRF land for Tsamdrog/Pasture Development for review and consideration of the Ministry of Agriculture.

## 1. Attachments Enclosed:

No	Attachments	Tick
1	Application from the Applicant	
2	Livestock Statistics Certification	
3	Preliminary Assessment Report	
4	Forest Clearance	
5	Sketch Map	
6	Concerned Stakeholder Clearances (specify no.)	

## 2. Assessment Summary:

No	Assessment Parameters	Assessment	Safeguards recommended
1	Status of GRF Land Requested		
2	Topography of GRF Land Requested		
3	Land attributes		
4	Area available (acres)		
5.	Adequacy of land		
6.	Endangered/Endemic flora and fauna		
7.	Potential for improved fodder production		

## 3. View of the DLLC

Seal and Signature of the Chairperson (DLLC):

**ROYAL GOVERNMENT OF BHUTAN**  
**MINISTRY OF AGRICULTURE**  
**ENDORSEMENT FOR LEASE OF GRF LAND FOR TSAMDROG/PASTURE**  
**DEVELOPMENT**  
**(To be filled by the Ministry of Agriculture)**

Reference No:.....

Date:.....

The Secretary,  
National Land Commission Secretariat,  
Thimphu

Subject: Endorsement of Leasing GRF Land for Tsamdrog/Pasture Development

The Ministry of Agriculture, upon receipt of application and preliminary assessment report for lease of GRF land for Tsamdrog/Pasture development pertaining to the following applicant, has duly considered the proposal for Tsamdrog/Pasture development. The details of the applicant, of the particular land and the views of the Ministry are as follows.

1. Details of Applicant:

For Individual/Family	For Organization/Institution/Community
a) Name:.....	a) Organization/Dept./Agency/Community name:.....
b) Identity card No:.....	.....
c) House No:.....	.....
d) Thram No:.....	b) Post Box:.....
e) Chiwog:.....	c) Address:.....
f) Village:.....	.....
g) Gewog:.....	.....
h) Dungkhag/Dzongkhag:.....	d) Contact Number:.....
i) Contact Number:.....	e) Fax Number:.....

2. Details of Land requested for lease:

Attributes	Details
Purpose	
Name of the land (if any)	
Area (acres)	
Reverted Tzamdrog/GRF land	
Village	
Gewog	
Dungkhag/Dzongkhag	

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
ENDORSEMENT FOR LEASE OF GRF LAND FOR TSAMDROG/PASTURE  
DEVELOPMENT  
(To be filled by the Ministry of Agriculture)**

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## 3. Attachments Enclosed:

No	Attachments	Tick
1	Application from the Applicant	
2	Location Map	
3	Concerned Stakeholder Clearances (list number and type)	
	3.1	
	3.2	
	3.3	
	3.4	

## 4. Consideration by the MoA Land Committee

Consistency/Harmony	Assessment
Forest Policies and plans	
Livestock Development Policies and Plans	
Regulations on GRF land management	
Preliminary cost benefit analysis	

Based on the above considerations, the Ministry has assessed this particular application to be suitable for further processing.

We request the National Land Commission to endorse the proposal, upon which the Ministry shall initiate preparation of the management plan with the applicant in consultation with the concerned Dzongkhag Administration. Accordingly, we shall also draw up the lease agreement with the applicant and forward the details for your records.

**Secretary, Ministry of Agriculture/Seal and Signed**

**Date:**

CC:

The Director Department of Livestock for necessary follow up actions and records

The Director, Department of Forest for necessary follow up actions and records

The Dzongdag, .....Dzongkhag Administration

The Dungpa, .....Dungkhag Administration

**ROYAL GOVERNMENT OF BHUTAN**  
**MINISTRY OF AGRICULTURE**  
**NON-ENDORSEMENT FOR LEASE OF GRF LAND FOR**  
**TSAMDROG/PASTURE DEVELOPMENT**  
**(To be filled by the Ministry of Agriculture)**

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Reference No:.....

Date:.....

The Dzongdag,  
 Dzongkhag Administration  
 .....Dzongkhag

Subject: Non-Endorsement of Leasing GRF Land for Tsamdrog/Pasture Development

The Ministry of Agriculture, upon receipt of application and preliminary assessment report for lease of GRF land for Tsamdrog/Pasture development pertaining to the applicant mentioned through your communication no....., has duly considered the proposal for Tsamdrog/Pasture development as follows.

Consideration by the MoA

Consistency/Harmony	Assessment
Forest Policies and plans	
Livestock Development Policies and Plans	
Regulations on GRF land management	
Preliminary cost benefit analysis	

Based on the above considerations, the Ministry is not in a position to endorse the proposal. We request the Dzongkhag Administration to convey the same to the applicant with copies to us and to the Geog Administration. It is hereby suggested that alternative locations in the same Dzongkhag/area be explored.

**Secretary, Ministry of Agriculture/Seal and Signed**

**Date:**

CC:

The Secretary, National Land Commission Secretariat

The Director Department of Livestock for necessary follow up actions and records

The Director, Department of Forest for necessary follow up actions and records

**ROYAL GOVERNMENT OF BHUTAN**  
**MINISTRY OF AGRICULTURE**  
**NON-ENDORSEMENT FOR LEASE OF GRF LAND FOR**  
**TSAMDROG/PASTURE DEVELOPMENT**  
**(To be filled by the Dzongkhag Administration)**

---

Reference No:.....

Date:.....

To.....

Applicant name.....

C/O Gup, .....Gewog.....

.....

Subject: Non-Endorsement of Leasing GRF Land for Tsamdrog/Pasture Development

The DLLC of ..... Dzongkhag, upon receipt of your application to lease GRF land for Tsamdrog/Pasture development, pertaining to the land mentioned in section 1 below has duly considered the proposal and upon conducting the preliminary assessment has concluded that proposal cannot be recommended further for reasons mentioned in section 2 of this form.

## 1. Details of Land requested for lease:

Attributes	Details
Purpose	
Name of the land (if any)	
Area (acres)	
Reverted Tzamdrog/GRF	
Village	
Gewog	
Dungkhag	
Dzongkhag	



**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
NON-ENDORSEMENT FOR LEASE OF GRF LAND FOR  
TSAMDROG/PASTURE DEVELOPMENT  
(To be filled by the Dzongkhag Administration)**

---

## 2. Consideration by the DLLC (Assessment Summary):

No	Assessment Parameters	Assessment
1	Status of GRF Land Requested	
2	Topography of GRF Land Requested	
3	Land attributes	
4	Area available (acres)	
5.	Adequacy of land	
6.	Endangered/Endemic flora and fauna	
7.	Potential for improved fodder production	

You may like to explore and request for alternative locations in the same Dzongkhag/area for the same.

**Seal and Signature of the Chairperson, DLLC:**

**Date:**

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
APPLICATION FORM TO LEASE GRF LAND FOR SOKSHING  
(To be filled by the Applicant)**

---

**The Chairperson,  
Dzongkhag Land Lease Committee  
Dzongkhag:.....**

**Sub: Lease of GRF Land for Sokshing**

1. Details of Applicant (tick whether it's for individual/family/community):

j) Name	:	
k) Identity Card/Group registration No	:	
l) House No	:	
m) Thram No	:	
n) Chiwog/ Village	:	
o) Gewog	:	
p) Dungkhag/ Dzongkhag	:	
q) Contact Number	:	
r) Agriculture land holding certification	:	Attached/Not attached (tick)

2. Information on past Sokshing rights(if any)

Type of right	Area (acres)	Thram record
Individual right holder		
Community right holder		

3. Details of Land requested for lease:

Name of the land (if any) :

Area (acres) :

Reverted :

sokshing/tsamdrog

Village/Gewog :

Dungkhag/Dzongkhag :

Signature of Applicant: ..... Date: .....

Verified by the Gup.....Date:.....

Gewog.....

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
APPLICATION FORM TO LEASE GRF LAND FOR SOKSHING  
(To be filled by the Applicant)**

---

**AGRICULTURE LAND HOLDING OF THE APPLICANT**

This is to certify that Mr./Mrs./Community.....of  
.....Geog, under .....Dungkhag, .....  
Dzongkhag owns the following types of agriculture land.

Agriculture Land Category	Thram No	Acreage	Land Use status
Chhuzhing			
Kamzhing			
Cash crop land			
Total			

The above information is certified based on verification by the undersigned as on the date signed.

**Date:**

**Date:**

**Name of the Geog Agriculture  
Extension Officer:**

**Name of the Applicant:**

**Signature:**

**Signature:**

**Name of the Gup:**

**Seal & Signature:**

**Date:**

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
PRELIMINARY ASSESSMENT FORM TO LEASE GRF LAND FOR  
SOKSHING  
(To be filled by the verification team)**

---

1. Status of GRF Land Requested (tick):

- 1.1 With trees (No. of trees) :
- 1.2 Barren land (No trees) :
- 1.3 Area measured :

2. Will the applied purposes have any adverse implications on the surrounding environment based on community/stakeholder consultation and consent?

Issues	Impact	Clearance from concerned stakeholders (Tick if attached)	Reason (if no consent provided)

3. Sketch map attached: Yes/No

4. Forest Clearance as per the Forest & Nature Conservation Act and Rules.

4.1 Attach the forest clearance from the DFO or the Park Manager concerned.

4. Recommendation of the team based on the above observation (tick):

- 4.1 Recommended for processing:
- 4.2 Not recommended for processing:

5. Signature of Dzongkhag Land Lease Committee (DLLC) or the Technical Team assigned by the DLLC: \_\_\_\_\_ Date: .....

6. Verified by the DLLC Chairperson: Signature/Seal .....  
Date:.....

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
PRELIMINARY ASSESSMENT REPORT TO LEASE GRF LAND SOKSHING  
(To be filled by the Gewog Administration)**

---

Reference No:.....

Date:.....

The Secretary,  
Ministry of Agriculture,  
Thimphu

Subject: Preliminary Assessment Report to Lease GRF Land for Sokshing

The DLLC of ----- Dzongkhag hereby submits the attached application and preliminary assessment report to lease GRF land for Sokshing for review and consideration of the Ministry of Agriculture.

1. Attachments Enclosed:

No	Attachments	Tick
1	Application from the Applicant	
2	Certification of agriculture land holding	
3	Preliminary Assessment Report	
4	Forestry Clearance	
5	Sketch Map	
6	Concerned Stakeholder Clearances (specify number)	

2. Assessment Summary:

No	Assessment Parameters	Assessment	Safeguards recommended
1	Status of GRF Land Requested		
2	Area available (acres)		

3. View of the DLLC

Seal and Signature of the Chairperson, DLLC:

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
ENDORSEMENT FOR LEASE OF GRF LAND FOR SOKSHING  
(To be filled by the Ministry of Agriculture)**

---

Reference No:.....

Date:.....

The Secretary,  
National Land Commission Secretariat,  
Thimphu

Subject: Endorsement of Leasing GRF Land for Sokshing

The Ministry of Agriculture, upon receipt of application and preliminary assessment report for lease of GRF land for Sokshing pertaining to the following applicant, has duly considered the proposal for Sokshing. The details of the applicant, of the particular land and the views of the Ministry are as follows.

1. Details of Applicant (tick whether it's for individual/family/community):

- a) Name : \_\_\_\_\_
- b) Identity Card/Group registration No : \_\_\_\_\_
- c) House No : \_\_\_\_\_
- d) Thram No : \_\_\_\_\_
- e) Chiwog : \_\_\_\_\_
- f) Village : \_\_\_\_\_
- g) Gewog : \_\_\_\_\_
- h) Dungkhag/ Dzongkhag : \_\_\_\_\_
- i) Contact Number : \_\_\_\_\_
- j) Agriculture land holding certification: : Attached/Not attached (tick)

2. Details of Land requested for lease:

Attributes	Details
Name of the land (if any)	
Area (acres)	
Reverted Tzamdrog/GRF land	
Village	
Gewog	
Dungkhag/Dzongkhag	

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
ENDORSEMENT FOR LEASE OF GRF LAND FOR SOKSHING  
(To be filled by the Ministry of Agriculture)**

---

3. Attachments Enclosed:

No	Attachments	Tick
1	Application from the Applicant	
2	Location Map	
3	Concerned Stakeholder Clearances (list number and type)	
	3.1	
	3.2	
	3.3	
	3.4	

4. Consideration by the MoA Land Committee

Consistency/Harmony	Assessment
Forest Policies and plans	
Agriculture Development Policies and Plans	
Regulations on GRF land management	

Based on the above considerations, the Ministry has assessed this particular application to be suitable for further processing.

We request the National Land Commission to endorse the proposal, upon which the Ministry shall initiate preparation of the management plan with the applicant in consultation with the concerned Dzongkhag Administration. Accordingly, we shall also draw up the lease agreement with the applicant and forward the details for your records.

**Secretary, Ministry of Agriculture/Seal and Signed**

**Date:**

CC:

The Director Department of Agriculture for necessary follow up actions and records

The Director Department of Livestock for necessary follow up actions and records

The Director, Department of Forest for necessary follow up actions and records

The Dzongdag, .....Dzongkhag Administration

The Dungpa, .....Dungkhag Administration

**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
NON-ENDORSEMENT FOR LEASE OF GRF LAND FOR SOKSHING  
(To be filled by the Ministry of Agriculture)**

---

Reference No:.....

Date:.....

The Dzongdag,  
Dzongkhag Administration  
.....

Subject: Non-Endorsement of Leasing GRF Land for Sokshing

The Ministry of Agriculture, upon receipt of application and preliminary assessment report for lease of GRF land for Sokshing pertaining to the applicant mentioned through your communication no....., has duly considered the proposal for lease of GRF land for Sokshing as follows.

Consideration by the MoA Land Committee

Consistency/Harmony	Assessment
Forest Policies and plans	
Livestock Development Policies and Plans	
Regulations on GRF land management	
Preliminary cost benefit analysis	

Based on the above considerations, the Ministry is not in a position to endorse the proposal. We request the Dzongkhag Administration of -----to convey the same to the applicant. It is hereby suggested that alternative locations in the same Dzongkhag/area be explored.

**Secretary, Ministry of Agriculture/Seal and Signed**

**Date:**

CC:

- The Secretary, National Land Commission Secretariat
- The Director Department of Agriculture for necessary follow up actions and records
- The Director, Department of Forest for necessary follow up actions and records



**ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE  
NON-ENDORSEMENT FOR LEASE OF GRF LAND FOR SOKSHING  
(To be filled by the Dzongkhag Administration)**

---

Reference No:.....

Date:.....

To.....(Applicant)  
.....C/O(Gup)  
.....(Gewog)  
.....

Subject: Non-Endorsement of Leasing GRF Land for Sokshing

The DLLC of ..... Dzongkhag., upon receipt of your application to lease GRF land for Sokshing, pertaining to the land mentioned in section 1, has duly considered the proposal and upon conducting the preliminary assessment has concluded that proposal cannot be recommended further for reasons mentioned in section 2 of this form.

1. Details of Land requested for lease:

Name of the land (if any) :  
Area (acres) :  
Reverted Tzamdrol/GRF :  
Village :  
Gewog :  
Dungkhag/Dzongkhag :

2. Consideration by the Gewog Administration (Assessment Summary):

No	Assessment Parameters	Assessment
1	Status of GRF Land Requested	
2	Area available (acres)	
3	Other impacts	

We request you to explore and request for alternative locations in the same Dzongkhag/area for the same.

**Seal and Signature of the Chairperson, DLLC:**

**Date:**

**Annexure-MA 1**

Ref.....

Date.....

To  
 DLLC  
 Dzongkhag Administration  
 .....Dzongkhag

Sir/Madam,

Based on the expression of interest vide application ..... dated..... for mining, the DGM has assessed the proposed site to be feasible. Therefore, the DGM would like to seek clearance of GRF land to be leased for proposed mining activity from the Dzongkhag Administration.

1. Details of the Applicant

For Individual/Family	For Organization/Institution/Community Group/Company
k) Name:.....	d) Organization/Dept./Agency/Community/Company name:.....
l) Identity card No:.....	.....
m) House No:.....	.....
n) Thram No:.....	.....
o) Chiwog /Village:.....	e) Post Box.....
p) Gewog:.....	f) Address:.....
q) Dungkhag/Dzongkhag:.....	.....
r) Contact Number:.....	.....
	g) Contact Number:.....
	h) Fax Number:.....

2. Details of Land requested for lease:

Attributes	Details
Name/location of the land	
Area (acres)	
Village/ Gewog	
Dungkhag/ Dzongkhag	
Type of mineral to be mined and activity involved	

3. Attachments Enclosed:

No	Attachments	Tick
1	Pre-feasibility study report	
2	Location Map of the land requested for lease	

Thanking you,

Yours sincerely,

Director  
DGM/MoEA



5. Presence of endangered/endemic flora and fauna

Species (list)	Likely impact on its habitat	Safeguards Recommended
Flora		
Fauna		

6. Forestry Clearance (yes/no)

7. Recommendation of the team based on the above observation:

7.1 Recommended for submission to the NLC:

7.2 Not recommended for submission to the NLC (with justifications):

8. Signature of Verification Team:

Date: .....

9. Verified by the DLLC Chairperson: Initial/Seal .....

Date:.....

**Annexure MA-3**

**ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG LAND LEASE COMMITTEE  
DZONGKHAG .....**

Reference No:.....

Date:.....

The Secretary,  
NLCS,  
Thimphu

Subject: Assessment Report to Lease GRF Land for Mining

The Verification Team hereby submits the assessment report to lease GRF land for mining activity. We request the NLC for endorsement and further process the proposal with the DGM, Ministry of Economic Affairs.

1. Attachments Enclosed:

No	Attachments	Tick
1	Assessment Report	
2	Location Map	
3	Concerned Stakeholder Clearances (specify no.)	

2. Assessment Summary:

No	Assessment Parameters	Assessment	Safeguards recommended
1	Status of GRF Land Requested		
2	Topography of GRF Land Requested		
3	Land attributes		
4	Area available (acres)		
5.	Endangered/Endemic flora and fauna		
6.	Viability of the land for mining		

3. View of the DLLC

Recommended/not recommended:

Seal and Signature of the DLLC Chairperson:

**ROYAL GOVERNMENT OF BHUTAN  
NATIONAL LAND COMMISSION SECRETARIAT  
(GRF LAND CLEARANCE FOR MINING ACTIVITY)**

To

The Director,  
DGM, MoEA.

**Certificate of clearance**

Upon endorsement by the DLLC, and the National Land Commission as provided in the Rules and Regulations for Lease of GRF and Government land, the Land proposed for mining has been found to be permissible for the intended mining activity. Clearance is hereby accorded for lease of land for proposed purpose as provided in the detailed table below.

Name of the applicant/organization	
Name/location of the land	
Area (acres)	
Village/ Gewog	
Dungkhag/ Dzongkhag	
Minerals to be mined	

Secretary  
NLCS

Copy to:

1. The Secretary, Ministry of Agriculture for necessary record.
2. The Secretary, Ministry of Economic Affairs for information.
3. The Chairperson, DLLC , .....Dzongkhag.

**Annexure IE-1**

Ref.....

Dated.....

To

The DLLC  
Dzongkhag Administration  
..... Dzongkhag

Sir/Madam,

**Subject: GRF land requirement for Business Activity**

I hereby submit the application along with relevant documents for lease of GRF land for establishment of Business/Service oriented activity. The details are as follows:

1. Details of the Applicant

For Individual/Family	For Organization/Institution/Community Group
s) Name:.....	i) Organization/Dept./Agency/Community name:.....
t) Identity card No:.....	.....
u) Chiwog /Village:.....	.....
v) Gewog:.....	.....
w) Dungkhag/Dzongkhag:.....	j) Post Box.....
x) Contact Number:.....	k) Address:.....
	.....
	.....
	l) Contact Number:.....
	m) Fax Number:.....

2. Details of Land requested for lease:

Attributes	Details
Name/location of the land	
Area (acres)	
Village/ Gewog	
Dungkhag/ Dzongkhag	
Proposed activity	



3. Attachments Enclosed:

No	Attachments	Tick
1	Preliminary layout plan of the proposed activity drawn to scale	
2	Application and project proposal where necessary	
3	Sketch Map of the land requested for lease	
4	Letter of interest from DOI	

Thanking you,

Yours faithfully,

Name and signature of applicants



4. Presence of endangered/endemic flora and fauna

Species (list)	Likely impact on its habitat	Safeguards Recommended
Flora		
Fauna		

5. Recommendation of the team based on the above observation:

5.1 Recommended for submission to the NLCS:

5.2 Not recommended for submission to the NLCS (with reasons):

6. Forestry clearance from the DFO or the Park Manager concerned.

7. Signature of Verification Team: \_\_\_\_\_ Date: .....

8 Seal and Signature of the DLLC Chairperson.....

Date:.....

**ROYAL GOVERNMENT OF BHUTAN  
DZONGKHAG LAND LEASE COMMITTEE  
DZONGKHAG .....**

**(ASSESSMENT REPORT TO LEASE GRF LAND FOR BUSINESS ACTIVITY)**

Reference No:.....

Date:.....

The Secretary,  
National Land Commission Secretariat,  
Thimphu.

Subject: Assessment Report to Lease GRF Land for Business Activity

The DLLC hereby submits the assessment report to lease GRF land for business activity and request the Land Commission for its review and consideration. The following details are enclosed for reference please:

1. Attachments Enclosed:

No	Attachments	Tick
1	Preliminary layout plan of the proposed activity drawn to scale	
2	Application and project proposal where necessary	
3	Sketch Map of the land requested for lease	
5	Letter of interest from DOI	
5	Assessment report of the Local Authority including IE-2	
6	Concerned Stakeholder Clearances (specify no.)	

2. Assessment Summary:

No	Assessment Parameters	Assessment	Safeguards recommended
1	Status of GRF Land Requested		
2	Topography of GRF Land Requested		
3	Land attributes		
4	Area available (acres)		
5.	Adequacy of land		
6.	Endangered/Endemic flora and fauna		
7.	Potential for improved fodder production		

3. View of the DLLC

Recommendation/non-recommendation of the DLLC:

Seal and Signature of the DLLC Chairperson:

**ROYAL GOVERNMENT OF BHUTAN  
NATIONAL LAND COMMISSION SECRETARIAT  
(GRF LAND CLEARANCE FOR BUSINESS ACTIVITY)**

To

The Secretary,  
Ministry of Economic Affairs,  
Thimphu.

**Certificate of Clearance**

Upon recommendation of the land lease for business activity by the DLLC, the National Land Commission Secretariat hereby endorse the proposal on due verification and accord clearance to the Ministry of Economic Affairs for lease of the intended business activity. The details are as follows:

Name of the applicant/organization	
Name/location of the land	
Area (acres)	
Village/ Gewog	
Dungkhag/ Dzongkhag	
Business activity to be carried out	

Secretary  
NLCS

Copy to:

1. The Secretary, Ministry of Agriculture for necessary record please.
2. The Chairperson, DLLC of ..... Dzongkhag.