



ROYAL GOVERNMENT OF BHUTAN

Dzongkhag Administration

Jakar : Bumthang



JKD/HRM-10/2018-19/ 987

Date: 04/09/2018

Advertisement Manager
Bhutan Broadcasting Service (BBS)
Thimphu

Dear Sir/Madam

Kindly arrange to announce the following vacancies (both in Dzongkha and English) for duration of FOUR days:

**Dzongkhag Administration, Bumthang
Vacancy Announcement**

Sl No.	Post Vacant	Category	No. of Post	Qualification	Duration of contract	Place of Posting	Remarks
1	Night Caretaker	ESP	1	Nil	2 years	Ura CS	Age 18-50 yrs
2	Caretaker	ESP	2	Nil	2 years	Lamai Goenpa & Dzongkhag HQ	Age 18-50 yrs
3	Cook	GSP II	2	Nil	2 years	Tang CS	Age 18-50 yrs
4	English Teacher	PSC	1	Degree/B.Ed /PGDE	2 years	Chumey CS	

Candidates applying for above post should submit applications with the following documents to the Administration Sector latest by 17th September, 2018. Applicants will be shortlisted on 21st September, 2018 and interview date will be informed to the shortlisted candidates later on.

1. RCSC Employment form.
2. Attested copy of academic transcripts (if any).
3. Copy of Bhutanese citizenship Identity card.
4. Valid Security clearance certificate.
5. Original medical fitness certificate.
6. Other Certificates (If any).

For any queries visit our Dzongkhag website www.bumthang.gov.bt and contact tel. No. 03-631461/361688 during office hours.

HR Officer

Your bill for the advertisement may be sent to this office for payment.

Yours sincerely

(Eutha Yangdey Gyaltsen)
HR Officer

Copy:

1. Office copy.

DZONGDAG
DZONGRAB

Tel. # 631100 (O)
Tel. # 631262 (O)

Fax # 631806
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631110 (R)
631771 (R)