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**Royal Government of Bhutan
Dzongkhag Administration, Bumthang**

"Towards Beautiful Bumthang"



JKD/HRM-10/2022-2023/ 76 7265

8th February, 2023

VACANCY ANNOUNCEMENT

The Dzongkhag Administration, Bumthang is pleased to announce vacancy for the following posts as specified below:

SL. No.	Position Title	Position Level	Minimum Qualification	No. of Slots	Initial Contract Term	Place of posting	Remarks
1	Administrative Assistant	S5	Class XII	3	2 years	Ura HSS, Zhungye PS and Zangtherpo PS	
2	Technician (Plumber)	S3	Class X with NC3/In-Service with VTI certificate	1		Engineering and Human Settlement Sector	
3	IT lab. Asst.	S5	Class XII (ICT course certificate)	1		Jakar HSS	
4	Store Asst.	S5	Class XII	1		Jakar HSS	
5	Library Asst.	S5	Class XII	1		Tang MSS	

The interested candidates fulfilling the qualification and eligibility criteria may submit the applications through online at [https://jobs.rcsc.gov.bt/Zhiyog Recruitment System \(ZRS\)](https://jobs.rcsc.gov.bt/Zhiyog Recruitment System (ZRS)) with the following documents latest by ^{22nd} 27th February, 2023.

1. RCSC employment form
2. Attested copy of academic transcript (Class X & XII)
3. Copy of Bhutanese citizenship identity card
4. Valid security clearance
5. Valid medical fitness certificate
6. No Objection Letter (if you are employed)
7. Other certificates (if any)

For any queries, please visit our Dzongkhag Administration website www.bumthang.gov.bt or contact 03-631688 during office hours.

(Tashi Tenzin)
Human Resource Officer

Human Resource Officer
Dzongkhag Administration
Bumthang